



Lormarinsstraat
Bayswater
Bloemfontein
9301

051 4331303

duimpie@lsbfn.com

School Rules

Admission and attendance:

- Duimpie Preprimary is a Christian, parallel medium school. Teaching will be in Afrikaans and English. Grade R learners are taught in two Afrikaans and one English class.
- Children are allowed from the age of three provided they are fully toilet trained. No pull-up diapers, dummies or teddies are allowed.
- Learners are required to attend school (Grade I) in the year that they turn seven, but may remain in preprimary school, provided that exemption from compulsory schooling has been obtained from the Department of Education.
- All immunizations must be up to date.

Arrival and departure (school hours):

- Half day 7:00 to 12:30.
- Afternoon care 13:00 to 17:00.
- A staff member will open the school at 7:00.
- Please give the staff member on duty the necessary time to unlock the premises.
- No children may be left alone or left with another child's parents. Parents must accompany their child to their classroom. Please confirm these arrangements with your child's private transport, if you are not bringing your child to school yourself.
- Only learners with older brothers or sisters in Bloemfontein Primary School have permission to stay until 14:00. After 14:00, a R200 fine (per day) will be applied which will be added to your school fees account. Learners with brothers/sisters in Bloemfontein High School MUST make use of afternoon care, so that they can eat lunch in class at 13:00.
- Full-day learners must be collected no later than 17:00. After 17:00, a R200 fine will be imposed for every 10 minutes late. This will be added to your school fees account. Parents with any outstanding school fees / fines will no longer be able to make use of afternoon care.
- The daily program begins promptly at 8:00. This rule must be respected by getting your child to school on time. The gate is closed promptly at 8:00 for the safety of your child and staff. The attendance register is taken at 8:00 and children will be marked absent if they are not at school by 8:00.
- Story time is daily between 12:00 and 12:30. Please do not interrupt this highlight and very important part of your child's day.
- If anyone other than the parents comes to collect your child from school, the teacher concerned must be informed. No child will be given to a stranger without the permission of the parents.

- Parents can make use of afternoon care in case of an emergency. The cost is R150 per afternoon. Arrange this with your child's class teacher or the office.
- On the last day of each term, school closes at 10:00 and there is no school for learners.
- The school is closed on all public holidays and official school holidays.
- No holiday care.

Bus / Private transport:

- Bus / private transport arrangement are strictly the responsibility of the parent.
- You must make all necessary arrangements at Bloemfontein High School and confirm when your child will be using bus transport.
- A brother, sister or acquaintance (who rides on the same bus) must be arranged by you to bring your child to Duimpie and to be picked up from Duimpie and take them to the bus.
- No learner will walk to the bus / private transport alone.
- Make sure your child's class teacher knows which bus / private transport your child will making use of and who (name, surname, grade and bus) will be picking him/her up for the bus.
- Staff cannot accompany any learners to the buses / private transport.

School fees:

- School fees are adjusted annually following the Budget Meeting. Budget for a 10% increase.
- Fees are payable over 11 months, from January to November.
- School fees are payable on or before the 7th of each month. NO exceptions can be made. You must budget accordingly.
- If a child's school fees have not been paid in full at the end of a term, such child will be refused entry to school at the start of the new term. Children with any outstanding school fees will not be able to make use of afternoon care.
- For the safety of your child and staff, school fees must be paid by direct deposit, internet payment or debit order. A card machine is also available at the Primary School office for your convenience. No school fees can be paid in cash at the school.

Bank details:

Bloemfontein Primary School

ABSA

Chequing account 404 887 1372

NBI REFERENCE: DP Learners name and surname e.g. DPJohnJones

A PROOF OF PAYMENT MUST BE sent to duimpie@lsbfn.com with each payment made.

- Duimpie's budget depends on school fees. By paying your school fees, we can retain our skilled staff and limit class sizes to a minimum.
- One month's written notice is required if your child leaves school.

Afternoon care:

- From 13:00 to 17:00.
- A R200 fine will be levied for every 10 minutes that your child is picked up after 17:00.



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- Afternoon care learners must have a separate lunch box for lunch, which will be kept in the refrigerator.
- Afternoon care learners must have an extra HEALTHY snack for 3:00 PM (after resting).
- No mattresses, pillows or blankets are sent to school. The school has beds and blankets for learners.

Health:

- If your child is sick or has a contagious illness, he / she may not attend school. You will be contacted immediately to pick up your child if they are sick.
- Head lice are also a contagious disease and your child may not attend school until all signs have been removed.
- All allergies must be clearly indicated in the entry form.
- NO medicine is given at school. If your child needs to take any medicine, he/she is too sick to attend school. ONLY chronic medication e.g. ADHD medication will be given at school with written permission.

Appearance and clothing:

- Comfortable, self-help clothing is essential.
- Your child learns through play, so please let them wear clothes that can get dirty.
- An extra set of clothes in the bag is essential for ALL learners. Sometimes there is an accident or a spilled drink. Please put the extra set of clothes in a clearly marked ziplock bag.
- Learners are not allowed to wear any fantasy of character clothes to school.
- The use of your child's Duimpie bag is MANDATORY (part of the stationary package). It is large enough to keep all of your child's belongings safe. Teach your child to put away their belongings themselves.
- School uniforms can be purchased additionally, it is not mandatory. Order forms are available at the office. Learners must please wear their school uniform to school on Mondays and Fridays and on special days (when requested).
- We prefer that learners come to school BAREFOOT. During the winter months, lace-up sneakers for learners who can tie their own laces, otherwise velcro sneakers. NO heels or platform shoes.
- No scarves.
- No ear muffs.
- Please mark all of your child's belongings. (Socks and shoes included.)
- We cannot help to find lost items that are not clearly marked.

Girls:

No high heels/ platform shoes.

Long hair must be neatly tied.

Fringe should be pinned as soon as it starts to hang in the eyes.

No jewelry or watches.

Only small, stud earrings.

No colored hair.

Boys:

Hair must be cut short and neatly at all times.

No jewelry or watches.

No earrings.

Refreshments:

- Only healthy food is allowed. NO sweets, chocolate, chips, cookies, cake or fizzy drinks are allowed.
- No cooked food.
- No food is heated at school.
- No noodles.
- Boiled eggs and fruit must be peeled and cut.
- Learners must bring a squeeze bottle (that they can open and close themselves) with water every day, as well as a second bottle with a cool drink.
- NO carbonated drinks are allowed.
- Learners must bring their own spoon for yogurt.
- Lunch boxes and water bottles must be clearly marked with your child's name, class name. Please also indicate whether it is a snack or lunch box.
- Any items sent in lunch boxes that do not comply with these rules will be sent home.

Snack time (suggestions/ideas):

✓ Sliced sandwiches, yogurt, fruit, cheese, biltong, droëwors, crackers.

✓ No sweets, chips, cake or cookies.

Lunch (Afternoon care until 17:00):

✓ MUST be a separate lunch box.

✓ Contents: Same as morning lunch box.

General rules:

- All belongings must be clearly marked.
- If you need to send cash to the school in exceptional circumstances (e.g. fundraisers), place it in an envelope with the following details on top: name of child, amount and what the money is for. It can then be 'posted' in the red mailbox in the Rainbow Class. No money will be received without an envelope with clear details on it.
- Parents should attend the first parent-teacher meeting of the year. This is to get to know you better.
- Learners may NOT bring toys, books or teddies to school under any circumstances.
- Sometimes school toys accidentally end up at home, please return them immediately.
- Notify the school immediately if your residential address or telephone number changes.
- Please make sure you know which class your child is in, and that you are familiar with the staff who work with your child.



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- No staff member may transport a child to or from school.
 - Please keep the security gates closed at all times!
 - Parents should take learners for the following check-ups during the year:
 - ✓ Eye test
 - ✓ Hearing test
 - ✓ Dentist
 - ✓ Pediatrician
 - ✓ School readiness test (Grade R learners only)Please confirm the above appointments with your child's class teacher that the appointment time and the results can be recorded.
 - Each class has their own WhatsApp-group. A parent will be placed on the group early in the new school year. Only staff can post messages on these groups. Please do not remove yourself from the group.
 - Staff are not available on their cellphones during class time. Please call the office and leave a message.
 - Staff will strictly only respond to WhatsApp messages (if possible) during working hours.
 - Duimpie Preprimary has a Facebook page . If you do not want your child's photos to be posted, you must notify teacher Michelle in writing on the first day of school.
 - Any questions or problems should please be discussed with your child's class teacher or the principal without hesitation.

Duimpie Preprimary has dedicated, well-trained staff, as well as qualified teachers with many years of experience and a love for learners. We want to make a special contribution to the preschool development of your child!